# Care Conference Agenda

1. Welcome/ Explain purpose of care conference, remind re 30 minute time frame (facilitator)
2. Round of Introductions
3. Introductory information about the resident (facilitator): name, age, admission date, brief social history
4. Resident’s Perspective question (facilitator): What brings this person comfort and/or pleasure at this time?
5. Family Perspective (facilitator): Ask if there are any questions or concerns they wish to bring forward?
6. Nursing summary of resident’s health status over the period being reviewed, i.e. since admission, if first care conference, or over the past year, if annual care conference. Note changes (decline or improvements) in resident’s health or abilities, or illnesses requiring investigation and treatment. Consider:

* Cognition
* Mood (including suicide risk) and Behaviour
* Mobility, Falls, Injuries, Restraint Use
* Skin health, Infections
* Appetite/swallowing ability
* Pain
* Bladder and bowels
* Sleep
* Med administration and immunization status (influenza, pneumovax)
* Note pertinent information provided by staff on evenings and night shift

1. Health Care Assistant (HCA) Summary

* If an HCA is able to attend, provide an opportunity for them to briefly describe the care and support, level of dependency, and note any clothing or personal supply needs

1. Therapy Services Summary (OT, PT or Rehab Assistant)

* mobility, transfers, falls and injury prevention interventions, equipment provided

1. Recreation or Activation Summary
   * Level of participation and response to individual and group activity programs
2. Dietary Summary

* Weight changes, current diet, appetite, food preferences, swallow

1. Pharmacy Summary

* medication review, noting pertinent vital signs or lab test results

1. Social Work Summary
   * Current Advanced Care Plan, noting any previously written expression of wishes
2. Most Responsible Practitioner (MD or NP) Summary
   * Goals of Care discussion, review of the MOST level, update as required
   * Looking Ahead – prognosis, what might happen next
3. Summary of Action Plan (facilitator)