

LONG-TERM CARE TRANSFERS

A CHEAT SHEET OF STEPS FOR ED NURSES

QUICK: MAIN POINTS

1. **Pink Band/Form** = Living in **Long-Term Care** (a facility with FT nursing care)
2. **Call # on the pink band/form** to receive **report** from the LTC nurse.
3. **Return completed bottom section of *ED Transfer Form*** to LTC.

LOOK for a pink band on the wrist

On incoming residents. The *Island Health COMPLEX CARE Resident ED Transfer Form* will also be printed on **pink paper**. This means they're **from a long-term care home**.

CALL the number

Written on the **pink band** and/or the top of the *IH COMPLEX CARE Resident ED Transfer Form*. This number should give you a **direct line to the patient's transferring nurse**.

RECEIVE verbal handover

From the **long-term care nurse**, using IDRAW (*see acronym below*).

IF NOT ADMITTED TO IN-PATIENT complete & return

The **bottom section** of the *Island Health COMPLEX CARE Resident ED Transfer Form* to the care home with the discharged patient. Include all documents necessary for the facility to provide care.

CALL, using IDRAW,

The **LTC receiving nurse** and update them regarding the **resident's care** and **current status**, to ensure accurate communication.

IDRAW

- I - IDENTIFY PATIENT**
- D - DIAGNOSIS +/-OR CURRENT PROBLEMS**
- R - RECENT CHANGES**
- A - ANTICIPATED CHANGES**
- W - WHAT TO WATCH FOR**