**Long-Term Care Initiative (LTCI) Medical Quality Improvement Meeting – Best Practice Expectation Review Template**

**Care Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
| Director of Care:  | Medical Coordinator: |
| Staff:  | Physicians: |
| LTCI team: |

| **LTCI Best Practice Expectation** | **Current Status**  | **Issues** | **Data/Resources** | **Potential QI Approach(es)** |
| --- | --- | --- | --- | --- |
| 1. **24/7 availability and on-site attendance, when required**
 |  |  |  |  |
| 1. **Proactive visits to residents**
 |  |  |  |  |
| 1. **Meaningful medication reviews**
 |  |  |  |  |
| 1. **Completed documentation**
 |  |  |  |  |
| 1. **Attendance at case conferences**
 |  |  |  |  |
| 1. **Participation in regular quality improvement**
 |  |  |  |  |

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| **Other Practice Model Components** | **Current Status**  | **Issues** | **Data/Resources** | **Potential QI Approach(es)** |
| Admissions processes |  |  |  |  |
| Physician-staff communication |  |  |  |  |
| Use of electronic health records |  |  |  |  |
| Medical equipment & supplies |  |  |  |  |
| Standard order sets |  |  |  |  |
| System-level outcomes: ER transfers; resident-provider satisfaction |  |  |  |  |

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| **Actions / Next Steps** | **Lead / Participants** | **Proposed Timeline** | **Status** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Plan next meeting: |  |  |  |